

## Project information

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## Document information

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## 1. eRImote Kick-off Meeting Description

The eRImote Kick-off Meeting took place as a face-to-face meeting, but also offering a digital participation via zoom, on 28 and 29 June 2022 at DESY, Hamburg, Germany, aiming to bring together the eRImote consortium for the first time face-to-face within the project phase, to agree on a concrete, overall work plan, to discuss the planned work in the individual work packages (WPs) and to identify the next steps for the project activities.

23 eRImote members registered and participated in the Kick-off Meeting, four of them in virtual mode (see 3 *Participant List*). The participants included representatives from all project beneficiaries, Affiliated Entities (AEs) and Associated Partners (APs) as well as WP leaders and their members.



eRImote Kick-off Meeting group picture at the venue at DESY, Hamburg, Germany

The eRImote Kick-off Meeting was opened by a Welcome and introductory statement by the project coordinator Ute Krell, followed by a round table of introductions by the participants. Annika Thies, successor of Ute Krell as of 1<sup>st</sup> July 2022 as head of DESY EUP and eRImote Scientific Coordinator, also actively participated and engaged in the Kick-off Meeting. Subsequently, the WP leaders presented their respective WP:

Elena Hengstmann, eRImote Project Manager, provided an overview on the project structure and timeline within the WP1 presentation and focused on important management related information like the pre-financing payment, the reports coming up in the project duration and the deliverables and milestones that have to be fulfilled on time. The importance of the next steps especially within WP3 was stressed.

Regina Guenster, WP2 leader, introduced a detailed plan to establish and implement the eRImote Information Platform which will be publicly available on the eRImote website and which will use the cloud-based software ARIA as a basis. In this respect, collaboration with WP3 is necessary to identify the respective content and to collate data. For establishing a direct link between eRImote and EOSC, two workshops in the second half of the eRImote project duration are planned. As next steps for the upcoming months, the establishment of the internal data storage and the further development to implement features within the Information Platform were identified. Also, the gathering of information on contacts within the EOSC Task Forces and projects from partners need to be started.

Johanna Bischof presented the tasks of WP3, which include the review of current remote access practices, the information gathering via workshops and expert groups and the analysis of gathered data. She underlined the importance to start planning the workshops and that all partners are involved and need to participate to reach engagement from all communities represented. The steps that need to be taken within WP3 in the next months include an initial survey on remote access provision at different RIs (already started during the Kick-off Meeting), the conceptualization and organization of workshops and the set up of expert groups. Additionally, first gathered data needs to be organized to align it with the eRImote Information Platform.

In WP4, the overall approach is to perform a strategic analysis on the remote access landscape and to combine it with the outcomes of five different use cases to sum up recommendations in the eRImote Green Paper, as explained by Michael Raess. Input and collaboration of the different WPs is required for all WP4 tasks. To identify concrete interfaces with WP5 and all other WPs is one of the next steps required (discussed on second day). Furthermore, data collection has to start quickly to allow for a strategic analysis, and the already defined remote access use cases have to be conceptualized and organized. Concerning the Green Paper, the publishing process has to be clarified.

Ana Helman introduced WP5, which focuses on the reach out towards and engagement of a broader RI community, the exploitation of industry engagement and the interlink with users as well as the project dissemination which requires cooperation with all other WPs. The most important next step is the development of a stakeholder map. It will include information on how to reach and engage with stakeholders and will already be helpful and necessary to organize the WP3 workshops.

All presentation slides (first and second day) are available for all project members in a shared folder on the DESY Sync&Share Cloud.

After the detailed discussions on the eRImote WPs, Antonio Rosato from CERM and CIRMMF presented the EU-funded project R-NMR (Remote NMR – Moving NMR Infrastructures to remote Access Capabilities) which is complementary to eRImote. R-NMR is coordinated by the BMRZ Frankfurt

and the overall goal is to introduce remote measurement at all major NMR sites throughout Europe. Important parallels between the two projects were seen concerning issues related to the General Data Protection Regulation (GDPR) when using remote access as well as concerning sample shipping in the case of synchrotrons and NMR facilities.

The first day of the Kick-off Meeting was closed with a tour on the DESY Campus and a joint working and socializing barbecue dinner providing an informal setting for engaging further project-related discussions and strengthening the common team spirit of the project.

The second day of the eRImote Kick-off Meeting concentrated on the interaction and collaboration between the eRImote WPs and the upcoming activities.

The WP5 discussion included all other WP members, as input is required from all partners and RI domains. It focused on the starting point for the stakeholder map and identified forums and catalogues (ESFRI, RI projects under H2020, lists compiled by e.g. [ri-vis.eu](http://ri-vis.eu) and [CatRIS](http://CatRIS)) to be used for collecting first information. Additionally, the type of data that needs to be collected was discussed. Based on the discussion, a revised template will be created to compile the respective information from the partners. A strong overlap exists between WP3 and WP4, such as the information gathering in WP3 providing the basis for the Green Paper. The gathering of information was already started during the session and partners were asked to give input on different aspects, like the key output expectations from the project. Many different relevant key outputs, both on policy level and on the technical level, were identified with the main aspect to learn from other communities. A general discussion on the definition of remote access developed as well and it was agreed to start with the approach determined within the eRImote proposal and refine it within the project duration.

To provide access to the information gathered in WP3, WP2 will implement the eRImote Information Platform. WP2 and WP3 agreed on the different types of information that need to be included and the technical and functional requirements. Within the whole eRImote consortium, the nomenclature for the two different information platforms within the eRImote project were discussed: On the one hand, an internal platform for data share will be available which will be called Internal Data Storage in future (tool to be discussed). On the other hand, the external and publicly available platform will be called eRImote Information Platform in future. **This is a change compared to the terminology used in the eRImote proposal but was found to be clearer and more understandable for the outside world.**

Description	Name used in the Proposal	Name to be used in the Project
Internal data platform – access for eRImote consortium only	Information Platform	Internal Data Storage
External data platform – publicly accessible	Data Store	eRImote Information Platform

To conclude the eRImote kick-off meeting, the Steering Board (SB) members were confirmed and the SB, composed of the WP leaders and co-leaders, had a meeting following the Plenary Session on the second day, to discuss the Internal Data Storage, possible members of the IAB and upcoming meetings.

The General Assembly (GA) members were confirmed and the GA consequently had its consecutive meeting. The Coordinator proposed Instruct ERIC as chair for the GA, all members approved. The GA

unanimously approved the SB members. Furthermore, the GA followed the suggestions of the coordinator and the SB and unanimously approved Carsten Porthun (DESY) as Ethics Advisor and Regina Guenster (Instruct ERIC) as the eRImote Gender Equality Officer.

The agenda of the eRImote Kick-off Meeting offered the possibility to discuss the project content and activities in detail with all present eRImote members. Both the focused sessions and the breaks and the joint working dinner on the first day provided plenty of further opportunities for formal and informal exchange.

The Kick-off Meeting can be considered as a fruitful start into the project.

## 2. eRImote Kick-off Meeting Agenda

### Agenda eRImote Kick off Meeting

28 - 29 June 2022

Venue: DESY, Hamburg, Seminar room 01 (Bldg. 01)

**About:** In response to the COVID-19 pandemic, the scientific community responded very quickly to provide solutions for remote access which highlights the importance of open science in research. The eRImote project is the first to consider solutions for digital and remote service provision across RI domains and to look for transferable practices and new developments that will improve accessibility and resilience of RI infrastructures.

The eRImote kick-off meeting provides the first physical meeting opportunity of all project partners. The main objective of the meeting is to agree on the concrete work plan and projects' objectives, as well as on the role and responsibilities of participants and the working methods. Furthermore, the kick-off meeting will provide detailed discussion on each individual work package.

**Event website:** <https://indico.desy.de/event/34286/>

**Zoom link for online participation:** <https://desy.zoom.us/j/63901709745>  
(Meeting-ID: 639 0170 9745, Password: 716723)

#### Agenda

##### 27 June 2022

20:00 h Get together (Harbour - Elbphilharmonie - Bar)  
*(for those who already arrived in Hamburg)*

##### DAY 1: 28 June 2022

##### 12:00-13:00h Registration and Networking Lunch

13:00h Introductory statement (Ute Krell, Project Coordinator)

13:15h Round table Chair: Annika Thies  
*(role in your organization, news on remote access in your RI community, who else in your organization will be involved)*

14:30h *Break*

##### **Session 1: Individual WP presentations**

*(15-30 min each; description, next steps, open issues, discussion points for day 2...)*

15:00h eRImote WP presentation: WP1 (WP1 leader/co-leader)

15:30h eRImote WP presentation: WP2 (WP2 leader/co-leader)

16:00h eRImote WP presentation: WP3 (WP3 leader/co-leader)

16:30h eRImote WP presentation: WP4 (WP4 leader/co-leader)

17:00h eRImote WP presentation: WP5 (WP5 leader/co-leader)

17:30h Online presentation of parallel project R-NMR (Antonio Rosato, Project Co-coordinator) *(15 min + 15 min Q&A)*





18:00h *End of Day 1 / Tour on the DESY Campus*  
19:30h *Working Dinner (DESY, venue)*

**DAY 2: 29 June 2022****09:00-12:00h Session 2: Content-related Plenary Session***Chair: Julia Hauk*

09:00h Interaction between WP5 and all other WPs (WP5 leader/co-leader)  
09:45h *Short break*  
10:00h Interaction between WP3 and WP4 and consortium-wide information gathering on remote and digital access (WP3 leader/co-leader)  
11:00h *Short break*  
11:15h Interaction between WP2 and WP3 (WP2 leader/co-leader)  
  
12:00h Summary of Day 2, To do's and next steps  
  
**12:15h** *End of Day 2 (for all, excl. SB/GA members)*  
  
**12:15h** Constitutive General Assembly (GA) and Steering Board (SB) Meeting (Closed session)  
  
13:00h *End of Day 2 for all*

